**Resignation Letter For a** **Teacher:**

(insert your name)

(insert your address)

(insert your contact details)

(insert principal´s name)

(insert school address)

(date that the letter was written)

Dear Principal (surname),

I am writing this letter as a formal resignation from my position as (job title/class) at (school name). Unfortunately, I will not be returning to teach this (date of semester/term/year).

I would like to thank the school for everything they have done and for providing me with such a great teaching experience. I have enjoyed teaching my classes (details optional) and will miss both the students and my colleagues.

I wish all the students the very best for their futures and will always look back on (school name) with fond memories. My reason for leaving is no reflection on the way I have been treated here or by any means because of the teaching staff or students. (give specific reason if appropriate).

Thank you for all the support you have given me whilst I have worked here at (school name) and I would always return back to my position if the occasion should arise in the future.

Best regards,

(hand signature)

(insert full name)

(insert contact details)