**Recommendation Letter For a Teacher:**

(insert school address)

(insert contact details)

(insert new school address)

(insert date letter was written)

To Whom It May Concern/Dear (Mr/Mrs/Miss/Ms/Dr and insert name),

It is my pleasure to write to you to recommend (insert applicant´s name) for a position at (insert school name) as (insert position). I have worked with (insert applicant´s name) at (insert school name) and it has been an absolute delight.

Whilst working with (insert applicant name) I have noted their exceptional ability to engage with students and manage large groups with tranquility and patience. (insert applicant name) has been willing to take on new tasks such as (give examples) and also create an entertaining environment for children aged (insert age group).

I found it a delight to be able to watch (insert applicant name)´s growth as a (insert title) here at (insert school name). He/She managed to help their students to gain high quality grades through effective interaction and positive discipline. (insert applicant´s name) has a wide range of educationally specific strengths that include exceptional communication skills, clear direction, positive instruction and inventive assessment methods.

Without any hesitation, I can say that (insert applicant name) would be a great contribution to (insert school name). If you have any further queries, please contact me on (insert contact details).

Regards,

(insert first name and last name)

(insert title)

(insert school name)