**LinkedIn Recommendations:**

For an Employee

(insert employee name) is a hard-working, enthusiastic former employee that would be a great addition to any company. Whilst working for me at (insert company name), (insert employee name) accomplished many things such as effectively leading a team project (give details) and creating innovative ideas (give details). (insert employee name) was especially impressive when (give a date and example). I would be happy to recommend (insert employee name) for any position as I am confident in their capabilities.

For an Employer

After working for (insert employer name) for (insert quantity of time) I found them to be a great leader to work under. (insert employer name) is encouraging and attentive to his/her employees´ needs as well as exhibiting many other skills such as (insert examples). A great quality that (insert employer name) possesses is on-the-spot resolution making whenever there is a disagreement of opinion in the office. This is something that I admire and aspire to achieve. (insert employer name)´s quick-thinking and approachability would help anyone working with him/her to feel comfortable and confident under his leadership.