**Customer service appreciation letter sample**

(insert your name)

(insert your address)

(insert your contact details)

Dear (insert the name of the company),

My name is (insert your name) and I am a frequent client of you beauty center from (insert the city/neighbourhood…). I am writing this letter in order to express my appreciation for the wonderful job you are doing and my hope that your services will stay the same long time from now on.

I am especially grateful by the way I am treated by (insert the name of the employee) since I am the one I am having the most contact with. Not only she does a wonderful job with my hair every time, making me getting out of your beauty shop felling 10 years younger, but she is always in such a good mood that I frequently surprise myself bursting in laughter. She has never been less courteous or friendly with me, at the same time being able to keep a professional attitude.

I would be happy to hear that she received a salary increase or a bonus, because if there is somebody in this town who deserves it, that certainly she is the one.

Sincerely,

(insert your name)