**Authorisation letter to travel**

Your address and contact details

Objective – Declaration to travel with one legal guardian

To whom it may concern,

I, (insert full name) of (insert full address) declare that I am the legal parent/guardian of (insert full name and address of child)

I have sole custody of (insert child’s full name) and I do not legally require the consent of any other persons to travel with the child.

My child, (insert child’s full name) has my consent to travel with me to: (insert country, destination, exact dates, and accommodation)

(Print name)

(Sign and date)

(Print witness name)

(Witness sign and date – include relationship to witness)