**Request letter for scholarship template**

(Recipient’s address)

(Your address and contact details)

(Date in full)

(Objective of letter – Scholarship)

(Dear Mr./Mrs./Ms./Miss insert full name),

I am a semi-professional sporting athlete currently fully dedicated and committed to my (insert sport) career. I have been training within this sport for (insert number of years and your training schedule) and won many national titles and competed at many international events. My biggest achievement so far was (insert description of biggest achievement.) After this achievement I have my heart set on (brief description of your future goals) I am fully determined to fulfill my dreams with the ability that i know I have.

I am writing to ask you to help make my dreams come true and to help support me financially. I am looking for a scholarship to encourage and support me on my route to success. I am currently on the National team and I travel all over the world competing at various competitions. I would like you to join me on this journey and I will wear your logo with pride on all of my equipment to create awareness and interest for your company.

I believe that your company and I can make a big impact on the sporting world and I would very much appreciate any encouragement that you can offer. You can contact me on the details above and I look forward to hearing from you in the near future.

Yours sincerely,

(Insert full name)